

## Job Description

### Lecturer in Clinical and Professional Practice

<b>Salary:</b>	Grade 7/8
<b>Contract:</b>	Full time, ongoing
<b>School/Department:</b>	Medway School of Pharmacy
<b>Location:</b>	Medway Campus
<b>Responsible to:</b>	Head of School or Nominee

#### Job purpose

As a Lecturer in Clinical and Professional Practice you will contribute extensively to the design and delivery of the taught postgraduate programmes and modules, in particular the Prescribing programmes and modules run by the school. An ability and willingness to teach pharmacology would be an advantage. You will also contribute to the delivery of relevant taught undergraduate programmes and modules within the Medway School of Pharmacy. The successful candidate will contribute to maintaining the academic excellence of the MPharm programme by taking part in the delivery of teaching on practical applications for skill and core competences such as dispensing, patient consultations, record keeping, errors reporting and OSCEs, placements [SK1.1][AL1.2] and related assessment. As a Lecturer (Education, Scholarship and Professional Practice) in Clinical and Professional Practice you will contribute extensively to the design and delivery of the MPharm programme in other areas of clinical pharmacy and pharmacy practice.

#### Key accountabilities

- Deliver high quality teaching and assessment on the undergraduate and postgraduate taught programmes within the Medway School of Pharmacy.
- Provide guidance and technical expertise to students during practical sessions, supporting their development of key pharmacy skills.
- Preparation of materials and equipment required for teaching sessions, ensuring compliance with health and safety regulations.
- Ensure compliance with the school's accreditation standards and guidelines, contributing to periodic accreditation and evaluation activities.
- Collaborate with colleagues in the Medway School of Pharmacy, taking on appropriate management and administrative responsibilities in the day-to-day running of the school.
- Contribute to the design and evaluation of teaching and assessment strategies within the MPharm programme.
- Participate in student recruitment activities, including open days and other promotional events.

#### Key duties

The following are the main duties for the job. Other duties, commensurate with the grading of the job, may also be assigned from time to time.

- Design and deliver excellent and up to date teaching and assessment on the taught postgraduate programmes.
- Contribute to the ongoing and periodic programme accreditation and evaluation activities within the Medway School of Pharmacy.
- Actively participate in student recruitment activities.
- Engage in pedagogic and practitioner research and other scholarly activities.
- Contribute to the development of teaching and learning strategies.

- Work in conjunction with others to apply subject knowledge to practice
- Collaborate with colleagues and students in the school and across the universities of Kent and Greenwich.
- Develop internal networks for example by participating in school and/or institutional committees.
- Develop internal and external networks to foster collaboration, especially in the area of teaching.
- Promote and market the work of the school both nationally and internationally.
- Promote a collegiate approach, act as a responsible team member and develop team spirit and team coherence.
- Foster inter-disciplinary team working.
- Contribute to the overall management of the school in areas such as resource management, business and programme planning.
- Communicate effectively with students, staff, and external stakeholders, ensuring clear and accurate dissemination of information.
- Maintain excellent records of resources, inventory, and health and safety measures to ensure efficient operations.
- Comply with all legal and institutional requirements for data security.
- Undertake other duties, commensurate with the grading of the post, as assigned by the Head of School or Director of Education

## Internal & external relationships

**Internal:** Academic and professional services staff, postgraduate students and undergraduate students within the Medway School of Pharmacy; and staff of the Universities of Kent and Greenwich.

**External:** Professional and regulatory bodies, commissioning organisations, local stakeholders, professional healthcare colleagues working in the NHS and other settings, and prospective students.

## Health, safety & wellbeing considerations

This job involves undertaking duties which include the following health, safety and wellbeing considerations:

- Regular use of Screen Display Equipment
- Working with chemicals (inc. requirement to wear latex gloves and inc. work with CO<sub>2</sub> or N<sub>2</sub> gasses)
- Contact with Human fluids (blood, saliva etc)
- Conflict resolution
- Pressure to meet important deadlines such as might be inherent in high profile projects
- There may be a requirement to work evenings and weekends
- Ability to occasionally travel in a timely and efficient manner between campuses

## Person specification

The person specification details the necessary skills, qualifications, experience or other attributes needed to carry out the job. Applications will be measured against the criteria published below.

Selection panels will be looking for clear evidence and examples in an application, or cover letter (where applicable), which back-up any assertions made in relation to each criterion.

### Essential Criteria:

- Registration as a Pharmacy Technician with the General Pharmaceutical Council (GPhC) (A)
- Experience working in a pharmacy and/or academic setting, with a background in supporting educational programmes (A, I)
- Strong practical knowledge of pharmacy operations, including dispensing (A, I)
- Excellent organizational and time management skills, with the ability to manage resources effectively (A, I)
- Excellent verbal, written and presentation skills (I, P)

- Strong IT skills, to support teaching and administration activities (A, I, P)
- Excellent interpersonal and team working skills (I)
- Ability and willingness to contribute to the day-to-day running of the school (I)
- Ability and willingness to take on roles of significant responsibility within the school (I)
- Commitment to personal continuing professional development, including the undertaking of the postgraduate certificate in teaching and learning in Higher Education (PGCHE) (I)
- Firm commitment to achieving the University's vision and values, with a passion for a transformative student experience and multidisciplinary, impactful scholarly research (I)
- A firm commitment to fostering a working and learning environment that is respectful, inclusive and values diversity, including diversity of thought, and which enables staff and students from a wide range of backgrounds to thrive (I)

**Desirable Criteria:**

- A recognised qualification in teaching and learning in higher education or willingness to undertake this (A),
- Experience in a higher education setting, supporting undergraduate teaching, particularly in pharmacy education (A,I)
- Familiarity with teaching resources management (A, I)
- Experience of module and programme design and development (A, I)
- Substantial knowledge of the MPharm programme curriculum and its educational objectives (A,I,P)
- Experience of student support and pastoral care (A,I)

*Assessment stage: A - Application; I - Interview; P - Test/presentation at interview stage*